

Evaluation Summary Sheet RFP 03-2011 Visitation

Respondent's Name :

Evaluator's Name

Circuit

Section	Maximum Points	Final Points
IV. Proposal Narrative		
A. History of Service Provision and Organizational Capacity	65	
B. Program Design	220	
C. Outcome and Performance Measures	50	
V. Staffing Levels, Training, and Supervision	90	
TOTAL	425	

NOTES:

Section A. History of Service Provision and Organizational Capacity								
Maximum Possible Points 20	not addressed	significant deficiencies	below average	average	above average	outstanding	Weight	
Criteria	0	1	2	3	4	5		Notes
1.a. A clear a description of the agency's approach and philosophy to providing services. Includes mission statement, guiding principles, core values, history in the community and history of collaborative service delivery to children and families.							x2	10
1.b. Describes the diversity and types of programming delivered by your agency and identify evidence based or best practices currently used.							x1	5
2. Provides a description of the agency's qualifications and experiences providing all levels of Visitation Services – On-site Supervised Visitation, Enhanced Visitation, and Therapeutic Visitation.							x3	15
3. Provides the following information: Whether currently enrolled as a Medicaid Provider? With which managed health care organizations the agency is enrolled ? Describes the history in providing and billing for Medicaid reimbursable services. Explains what barriers, if any, the agency sees for Medicaid reimbursement for Therapeutic Visitation and what the plan for resolving them?							x5	25
4. Describes the organization's grievance and complaint policy and procedure in regards to complaints lodged by clients.							x1	10
							Final Points	
Total								65

Maximum Possible Points							Weight	
Criteria	not addressed	significant deficiencies	below average	average	above average	outstanding		Notes
10. Co-Visitation Explains how provider will work with BBCBC, Foster Home Management Agencies, Foster Parent Associations, Individual Foster Parents and others to promote and support the concept of co-visitation (in addition to the family and child, co-visitation involves the foster parent or other caregiver).							x3	15
11. Normative activities Describes strategies or approaches to integrating visitation with normative parent/child activities such as going to a medical/dental appointment, shopping, attending a movie, sporting or other event, etc.							x3	15
12. Refusal or Termination Describes circumstances, situations, behavior or other individual characteristics under which provider would not accept a referral for visitation services or where services would be terminated for cause							x2	10
13. Visitation Agreement Describes the components of the Visitation Agreement (or attaches one that will be used) and the process for completing it.							x1	5
14. FSU Clearinghouse Describes the current or proposed affiliation with the FSU Clearinghouse on Supervised Visitation and current or proposed adherence to their recommended standards for supervised visitation.							x1	5
15. Community Resources In addition to the funds provided to the selected Respondent by BBCBC pursuant to this RFP and the additional resources to be provided via the match requirements, describes what other resources the organization or community will provide in order to enhance the visitation services.							x2	10
16. Program Enhancements In addition to meeting the requirements specified in this RFP, additional program enhancements are proposed.							x2	10
17. Reporting Explains how complete documentation of visitation observations, immediate provision of information to case managers regarding significant occurrences, and ongoing provision of written summaries (as well as oral Court testimony when requested) of progress and goals obtained and areas of needed improvement appropriate for both case managers and the Court will be assured.							x1	5
Subtotal for page								
Subtotal from 1-4								
Subtotal 5-8								
Total							FINAL	220

VI. Cost Proposal	Criteria: Must be Necessary, Reasonable and Allowable		
Financial Capability & Budget			
Acceptable or not Acceptable			
Two projected line item budgets in detail - one for the initial 5 months of service ending June 30, 2012, followed by an annual budget for Fiscal Year July1, 2012 to June 30, 2013 (see budget template Attachment VI). The budgeted amounts can not exceed the amounts shown in RFP. (indirect must be 11% or less) Identifies other sources of funds that may be used to supplement the visitation program.	not acceptable	acceptable	Notes
If applicable - Financial Audit	not acceptable	acceptable	Notes
Financial audit contains all elements as described. Provider has no findings from the most recent independent audit or BBCBC fiscal monitoring (if applicable).			
If no Financial Audit required			
Includes a description of financial capability to receive and manage funds.	not acceptable	acceptable	Notes
Match- Describes how the Match will be met.	not acceptable	acceptable	Notes